



# STATE OF OKLAHOMA

## Prescribed Burn Notification Plan

As required by O.S. Title 2 § 16-28.2

Landowner/Operator Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Physical Location of Burn: \_\_\_\_\_  
County: Okmulgee Nearest Fire Department: \_\_\_\_\_

### LEGAL REQUIREMENTS CHECKLIST:

- **Adjoining Neighbors:** I certify that all adjoining landowners have been notified (orally or in writing) within 60 days of the proposed burn.
- **Final Notification:** I will notify the local Fire Department at least **48 hours** before ignition.
- **Protection Area:** *If applicable*, I have notified the local Forestry Division representative at least **4 hours** before ignition.

### BURN UNIT DETAILS:

- **Acres:** \_\_\_\_\_ **Dominant Vegetation:** \_\_\_\_\_
- **Firebreaks:**  Disked/Dozed  Mowed  Natural (Creek/Road)
- **Equipment on Site:**  
 Pumper Unit (Min. 100 gal)  Drip Torches  Hand Tools

Landowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Membership Training Log

Name: \_\_\_\_\_ Annual Dues (\$25):  Paid

Ranch Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## TRAINING REQUIREMENTS FOR EQUIPMENT USE:

*To borrow PBA gear or request burn help, members must meet the following criteria:*

Requirement	Date Completed	Location/Burn Site
PBA Fire School/Workshop		
Training Burn #1		
Training Burn #2		
Training Burn #3		

## EQUIPMENT SKILLS INVENTORY - *I am proficient in operating the following:*

- Drip Torch
- UTV/ATV Sprayer
- Two-Way Radio

Signature \_\_\_\_\_



## Release of Liability and Hold Harmless Agreement

**NOTICE: This is a legally binding document. By signing, you are waiving certain legal rights for yourself and your heirs.**

### 1. PARTIES

This agreement is between the Okmulgee County Cattlemen's Association (OCCA) Prescribed Burn Association, its officers, directors, volunteers, and agents (hereinafter 'the PBA'), and the undersigned Member/Landowner (hereinafter 'the Landowner').

### 2. ACKNOWLEDGMENT OF RISK

The Landowner acknowledges that prescribed burning is an inherently dangerous activity. Risks include: Uncontrolled fire, smoke inhalation, physical injury, and equipment hazards.

### 3. LANDOWNER RESPONSIBILITY

The Landowner agrees that they are the Burn Boss and maintain ultimate control. Responsibilities include: written Burn Plans, firebreak preparation (10-16ft), and acknowledging the PBA is only 'assisted labor.'

### 4. RELEASE AND WAIVER

The Landowner releases and discharges the PBA and OCCA from any and all liability, claims, or causes of action for loss, damage, or injury.

### 5. INDEMNIFICATION

The Landowner agrees to hold harmless the PBA from costs/fees resulting from the burn, including third-party/neighbor claims.

### 6. INSURANCE

The Landowner warrants they have ranch/farm liability insurance covering prescribed burns.

### 7. EQUIPMENT

Equipment is accepted 'as is.' Landowner is responsible for damage beyond wear and tear.

I HAVE READ THIS RELEASE AND FULLY UNDERSTAND ITS TERMS.

Landowner Printed Name: \_\_\_\_\_

Landowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Mobile Prescribed Burn Unit (MPBU) Checkout Agreement

**User Name:** \_\_\_\_\_ **DL#:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **OCCA Membership Verified?**  Yes  No

### 1. CHECKOUT REQUIREMENTS & TERMS

Signed Burn Plan     Local Burn Permit     Training Certification

- User is financially responsible for all loss or damage.
- Equipment must be returned clean and fueled. Drip Torches: 60% Diesel / 40% Gas.
- User holds OCCA/PBA harmless for any liability resulting from equipment use.

### 2. REPLACEMENT COST SCHEDULE (Estimated)

Trailer	\$8,000	65G Skid	\$5,500
Drip Torch	\$350	Weather Meter	\$250
Road Sign	\$200	Fire Swatter	\$90

### 3. EQUIPMENT INVENTORY CHECKLIST

Item	Out	In	Item	Out	In
Backpack Sprayer			Road Signs		
Drip Torch			Weather Meter		
Skid Sprayer			First Aid Kit		
Two-Way Radios			Fire Swatters		
Fuel Cans			Tool Kit		

### 4. RETURN DATA & SIGNATURES

**Acres Burned:** \_\_\_\_\_ **Participants:** \_\_\_\_\_ **Total Burn Hours:** \_\_\_\_\_

**USER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PBA OFFICER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



## Volunteer Release of Liability & Assumption of Risk

Landowner Name: \_\_\_\_\_ Burn Date: \_\_\_\_\_

Burn Location: \_\_\_\_\_

### 1. VOLUNTEER ACKNOWLEDGMENT

I am voluntarily participating as a helper/crew member. I am not an employee or contractor, but a volunteer providing assistance.

### 2. ASSUMPTION OF RISK

I recognize and assume all risks including extreme heat, smoke, tools, high-pressure sprayers, ATVs, uneven terrain, wildlife, and heat exhaustion.

### 3. SAFETY COMPLIANCE

I agree to follow all instructions from the Burn Boss. I certify I am wearing required PPE: Leather boots/gloves, cotton/FR clothing, and a hi-vis vest.

### 4. WAIVER & RELEASE

I release and discharge the OCCA, the PBA, the Landowner, and all volunteers from liability for injury, death, or property damage.

### 5. MEDICAL CONSENT

I authorize the Burn Boss to seek emergency medical treatment on my behalf. I am responsible for associated costs.

### 6. EMERGENCY CONTACT

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

I HAVE READ THIS RELEASE AND SIGN IT FREELY.

Volunteer Printed Name: \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Prescribed Burn: Hourly Weather Log

*Record every 60 minutes or when conditions visibly change.*

## Desired Prescription (from Burn Plan):

- **Temp:** < 90°F | **Wind:** 5-15 MPH | **Humidity:** 25-40%.

Time	Temp (°F)	Humidity (%)	Wind Speed	Wind Direction	Smoke Direction
Ignition					
1:00 PM					
2:00 PM					
3:00 PM					
4:00 PM					
Mop-up					

**Smoke Sensitive Areas (Highways, Houses):** \_\_\_\_\_

*If smoke begins to impact these areas, cease ignition immediately.*



## Post-Burn Report & Evaluation Form

This form must be completed by the Landowner/Burn Boss and returned within 7 days.

### 1. GENERAL INFORMATION

Landowner Name: \_\_\_\_\_  
Burn Boss/Fire Boss: \_\_\_\_\_  
Date of Burn: \_\_\_\_\_  
Time of Ignition: \_\_\_\_\_  
Location: \_\_\_\_\_  
Total Acres Burned: \_\_\_\_\_

### 2. BURN PARTICIPATION

Total Number of Volunteers: \_\_\_\_\_  
PBA Members Present (Y/N): \_\_\_\_\_  
Local Fire Dept Assist (Dept Name): \_\_\_\_\_

### 3. WEATHER CONDITIONS

Temperature: \_\_\_\_\_  
Relative Humidity (%): \_\_\_\_\_  
Wind Speed: \_\_\_\_\_  
Wind Direction: \_\_\_\_\_  
Days since last rain: \_\_\_\_\_

### 4. EQUIPMENT STATUS

PBA Equipment Used (Trailer/Slip-on/Torches/Radios):  
\_\_\_\_\_  
Returned Clean/Fueled (Y/N): \_\_\_\_\_  
Damage/Malfunctions: \_\_\_\_\_

### 5. BURN OBJECTIVES & RESULTS

Primary Objective: \_\_\_\_\_  
Estimated Percent Completed: \_\_\_\_\_  
Stayed in Firebreaks (Y/N): \_\_\_\_\_  
If escaped, describe: \_\_\_\_\_



## 6. EVALUATION & LESSONS LEARNED

What went well?

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Improvements for next time:

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Safety Near Misses/Injuries:

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## 7. FINANCIALS

Acres Burned \_\_\_\_\_ X \$1 \_\_\_\_\_ = Total due

Donation (\$): \_\_\_\_\_

Signature & Date: \_\_\_\_\_